

ABACUS BREAKFAST CLUB ENROLMENT FORM

Child's name.....Gender (M/F)

Child's date of birth.....

Parent/Carer 1 name.....

Contact No.....Work No.....

Address.....

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Parent/Carer 2 name.....

Contact No..... Work No.....

Address.....

.....

.....

Who has parental responsibility for the child?.....

Who does the child live with?.....Signed.....

Religion.....Language spoken at home.....

School.....Year.....Teacher.....

Doctors name.....Address.....

Any allergies, medical conditions or dietary requirements e.g. Asthma, Eczema, Hayfever, nuts etc.....

Vaccinations are up to date.....Care plan required.....

I CONSENT TO ANY EMERGENCY MEDICAL ADVICE OR TREATMENT NECESSARY DURING THE CLUB. I AUTHORISE THE PLAYWORKERS TO SIGN ANY WRITTEN FORM OF CONSENT REQUIRED BY THE HOSPITAL AUTHORITIES IF THE DELAY IN GETTING MY SIGNATURE IS CONSIDERED BY THE DOCTOR TO ENDANGER MY CHILDS HEALTH AND SAFETY.

YES NO Delete as appropriate

WHEN USING THE BREAKFAST CLUB I AGREE TO BRING MY CHILD INTO THE BREAKFAST CLUB ENTRANCE AND HAND THEM OVER TO THE ABACUS STAFF.

Signature of Parent/Guardian.....Date.....

All data supplied is processed in accordance with the Privacy notice included in this handbook. It explains how and why we use and store the data. A Data Consent Form is attached to allow us to use the data you supply.

### Breakfast Club Parental Agreement

Abacus staff undertake to	Parents agree to
Maintain a daily attendance register and provide a handbook for Parents/Carers	Inform Abacus of any reasons for absence and adhere to our handbook
Not allow anyone except you or a person authorised by you to collect your child ensuring their safety and well-being	Inform Abacus if you cannot collect your child and tell us who will do so on your behalf.
Plan a programme of activities to meet your child's individual needs.	Share your children's interests by talking with them about what they have been doing at Abacus
Keep a contact register in case you are unavailable.	Supply Abacus with up to date names and telephone numbers of people we can contact in cases of sickness and emergency.
Do our best to comfort children who become ill and inform you as soon as necessary.	Keep a sick child at home and collect one who becomes ill at Abacus as soon as possible.
Advise you of any outbreaks of infections, diseases or cases of head lice.	Inform Abacus if your child has contracted an infectious disease or head lice.
Tell you about any incidents that may have affected your child during the session.	Tell Abacus of any significant happenings at home that may affect your child's behaviour.
Implement a policy of British Values to develop your child's respect and tolerance for race, religion, cultural differences, gender and disabilities.	Accept the policy of British values within Abacus.
Keep a number of written policies available to view at all times.	Look at these policies if you wish.
Listen to and respond to children's and parent's concerns	Not post online offensive or slanderous comments on any social media site, about a child, parent, carer or staff at Abacus. To speak with Staff in a civil way.

Name of Child .....

I agree to the statements above. Signed .....

Name printed ..... (V5/19)

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# Abacus After School Club

## GDPR compliant Photo Consent form

Child's name:

Date:

Dear

At Abacus After School Club, we sometimes take photographs of pupils. We use these photos in the club's Journey folders for reception children and on the website.

We would like your consent to take photos of your child and use them in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences.

Please tick the relevant box(es) below and return this form to Abacus.

I am happy for the Abacus to take photographs of my child.

I am happy for photos of my child to be used on the Abacus website.

I am happy for photos of my child to be used in internal displays.

I am **NOT** happy for the Abacus to take or use photos of my child.

If you change your mind at any time, you can let us know by emailing [Huw@abacusafterschoolclubs.co.uk](mailto:Huw@abacusafterschoolclubs.co.uk), calling Abacus on 07903 708 764, or just popping in to the club.

If you have any other questions, please get in touch.

### **Why are we asking for your consent again?**

You may be aware that there are new data protection rules coming in from May 25<sup>th</sup> 2018. To ensure we are meeting the new requirements, we need to re-seeek your consent to take and use photos of your child. We really value using photos of pupils, to be able to showcase what pupils do in Abacus and show what life at Abacus is like to others, so we would appreciate you taking the time to give consent again.

Parent or Carer's Name printed and signature: \_\_\_\_\_

Date: \_\_\_\_\_

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(V5/19)

**Abacus After School Club**

**Data Consent Form**

Name Printed.....

Address.....

I have read and understand the Privacy notice as included in the Abacus After School Club handbook and give my consent for Abacus After School Club to use and process the data I supply in accordance with their Privacy Notice.

Sign.....

I give explicit consent for Abacus After School Club to use and process **Special Category Data** (Health and care data) I, the School office or a health official supply in accordance with their Privacy Notice.

Sign.....

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(V5/19)